

GED GUIDANCE SHEET FOR TEST TAKERS 2015-2016

Section 1: HOW TO CREATE AN ACCOUNT AND SCHEDULE A GED TEST

1. All test takers must be an Ohio resident and meet the Ohio age requirements (under 18, call (419-996-3082 for age requirements). Creating a user account will allow test takers to see the following on their dashboard: About the test, study, test tips, find a center, schedule test, my scores, and college & careers. **Test takers who are 16, 17 and 18 must submit all required documentation to the State of Ohio GED Office prior to creating a user account.**
2. **Create an user account at www.ged.com**
 - a. You will need a valid email address to create an account
 - b. Check the Messages icon for information on Ohio test takers
 - c. The MY GED user account remains active indefinitely. Return to the user account to schedule tests, purchase practice tests, view scores, etc.
3. **Ohio Voucher worth \$80 (Ohio residents only)**
 - a. Answer “Yes” to the question regarding Career & Educational Guidance to receive a State Voucher worth \$80.00 ***DO NOT ASK FOR A VOUCHER UNTIL YOU ARE READY TO TEST**
4. **Accommodations: Answer “yes” only if you meet the following explanation; otherwise, answer “no”**
 - a. The purpose of accommodations is to provide candidates with full access to the GED® test. However, accommodations are not a guarantee of improved performance or test completion. GED Testing Service provides reasonable and appropriate accommodations to individuals with **documented disabilities** who demonstrate a need for accommodations. GED® test accommodations may include things such as:
 - b. A separate testing room
 - c. Extra testing time
 - d. Extra breaks
 - e. Test accommodations are individualized and considered on a case-by-case basis
5. **Obtain a Voucher Code (When you are ready to test)**
 - a. Contact Laura Ball, Lima City Schools GED Coordinator at (419) 996-3082 or lball@limacityschools.org.
 - b. Test takers will be offered career and educational guidance
 - c. Test takers will be asked a few questions
 - d. A voucher code will be emailed (allow up to 7 to 10 days to receive the voucher code via email. Do not contact another office to obtain a voucher sooner.)
 - e. Tester Takers are only allowed **one (1)** voucher code

6. To schedule the GED test

- a. Log back into your user account at www.ged.com
- b. Choose “Schedule the test”
- c. Choose the location, day and time for your test or tests
- d. On the payment screen enter the voucher code
- e. The cost will be reduced from \$120.00 to \$40.00 for the entire battery (all four tests).
- f. Tests may be scheduled separately. Once the voucher code is entered the cost will be based on the number of test scheduled: 1 test = \$10; 2 tests = \$20; 3 tests = \$30; 4 tests = \$40

7. To see test results:

- a. Log back into your user account at www.ged.com
- b. Select “my scores” on your dashboard

8. To receive your diploma/transcript via email:

- a. Make sure you have provided the correct email address when creating your user account
- b. You will receive an **automatic email** once you have passed your GED® test
- c. The email will provide you with a link to your document, along with the **time frame** that is allotted to retrieve the official documents and save them to your computer or flash drive

SECTION 2: GED READY TESTS®

PREPARATION AND PRACTICE TEST

Is an official practice test available online?

Yes, GED Ready™: The Official Practice Test is available through MyGED™ at <http://www.ged.com> in an online version (delivered over the Internet).

Will students have to pay to take a practice test?

GED Ready™: The Official Practice Test is available for our qualified students – \$6 per subject. Our qualified students can get GED Ready vouchers to cover the cost of the official practice test. See your teacher to learn how to obtain a voucher and practice test. Or contact: Laura Ball, 419-996-3082, lball@limacityschools.org.

Are there free online practice tests?

GED Testing Service offers a free practice test on our web site at <http://www.gedtestingservice.com/educators/freepracticetest>.

What sample tests are available?

A variety of sample materials are available, including:

- Sample items at <http://www.gedtestingservice.com/educators/itemsampler>
- The free practice test at <http://www.gedtestingservice.com/educators/freepracticetest>
- GED Ready™: The Official Practice Test is available through the MyGED™ portal at GED.com